



NIT No.: TPCODL/P&S/2026-27/1000009868

Procedure to Participate in Tender

Tender Enquiry No- TPCODL/P&S/2026-27/1000009868

Tender Enquiry No.	Work Description	EMD* (Rs.)	Tender Fee** (Rs.)	Last Date for payment of Tender Fee
TPCODL/P&S/ 2026-27/ 1000009868	Rate Contract for Maintenance of HT & LT Network at TPCODL for 3 Years	Rs. 5,00,000	5,000	12.06.2026

* EMD is exempted for MSME Bidders registered in the State of Odisha. However, MSME Bidder shall be barred to participate in the tendering process for a period of 2 years in case it backs out post award of the contract. MSME BAs needs to submit Bid Security Declaration.

** MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST.

Please note that corresponding details mentioned in this document will supersede any other details mentioned anywhere else in the Tender Document.

Procedure to Participate in Tender.

Following steps are to be followed before “Last date for Payment of Tender Fee”:

1. Eligible and Interested Bidders to submit duly signed and stamped letter on Bidder's letter head indicating
 - a. Tender Enquiry number
 - b. Name of authorized person
 - c. Contact number
 - d. E-mail id
 - e. Details of submission of Tender Fee
 - f. GST Registration No
 - g. Details of submission of Tender Fee
 - h. MSME Certificate, wherever applicable
 - i. Details of Bank Account for refund of EMD
 - j. Postal Address for refund of EMD
2. Non-Refundable Tender Fee, as indicated in table above, to be submitted in the form of Direct Deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference/ Enquiry Number –

Beneficiary Name: TP Central Odisha Distribution Ltd.
Bank Name: STATE BANK OF INDIA
Branch Name: IDCO Towers, Bhubaneswar
Address: P.O. - Sahidnagar, Janapath, Bhubaneswar.
Branch Code: 7891
Account No: 10835304915
IFSC Code: SBIN0007891



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E-mail with necessary attachment of 1 and 2 above to be sent to arijeet.choudhury@tpcentralodisha.com , and asish.Karmakar@tpcentralodisha.com before last date and time for payment of Tender Fee.

Interested bidders to submit Tender Fee and Authorization Letter before Last date and time as indicated above, after which link from TPCODL E-Tender system (Ariba) will be shared for further communication and bid submission.

Please note that all future correspondence regarding the tender, bid submission, due date extension, Pre-bid query, etc. will take place through TPCODL E-Tender system (Ariba) only. User manual to guide the bidders to submit the bid through E-Tender system (Ariba) is enclosed.

All communication shall be held only with the bidders who have carried out the above steps to participate in the Tender.

It is to be noted that once date of “Last date and time for Payment of Tender Participation Fee” is lapsed, no Bidder will be sent link from TPCODL E-Tender System (Ariba). Without this link, bidder will not be able to participate in the tender. Any last moment request to participate in tender will not be considered.

Further, all future corrigendum to the said tender will be uploaded in the Tender section on website <https://www.tpcentralodisha.com>.



NIT No.: TPCODL/P&S/2026-27/1000009868

OPEN TENDER NOTIFICATION

FOR

**RATE CONTRACT FOR MAINTENANCE OF HT & LT
NETWORK AT TPCODL FOR 3 YEARS**

Tender Enquiry No.: TPCODL/P&S/2026-27/1000009868

Due Date for Bid Submission: 29.06.2026 [18:00 Hours]

**TP Central Odisha Distribution Limited
1st Floor, Anuj Building, Plot No.29, Satya Nagar,
Bhubaneswar, Odisha 751007**

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1.0 Event Information

1.1. Scope of work

Open Tenders are invited from interested Bidders entering into a Contract for the following:

S. No.	Description	EMD Amount (Rs.)	Tender Fee (Rs.)
1.	Rate Contract for Maintenance Contract of HT & LT Network at TPCODL	Rs. 5,00,000	5,000

Note: Tender Fee is inclusive of GST

1.2. Availability of Tender Documents

Please refer “Procedure to participate in the e-tender”.

1.3. Calendar of Events

(a)	Date of sale/ availability of tender documents from TPCODL Website	From 05.06.2026 onwards
(b)	Date by which Interested and Eligible Bidder to pay Tender Fee and confirm participation as mentioned in “Procedure to Participate in Tender”	12.06.2026
(c)	Last Date of receipt of pre-bid queries, if any	17.06.2026
(d)	Pre-Bid Meeting*	To be Announced
(e)	Last Date of Posting Consolidated replies to all the pre-bid queries as received	22.06.2026
(f)	Last date and time of receipt of Bids	29.06.2026; 18:00 Hours
(g)	Date & Time of opening technical bids & EMD (Envelope-1 & 2)	Participating Bidders will get mail intimation from TPCODL E-Tender system (Ariba) when their Technical Bids are opened.
(h)	Date & Time of opening of Price bid of qualified bidders	Bidders will get mail intimation from TPCODL E-tender system (Ariba) when their Price Bids are opened

**Pre-Bid Meeting Time and Venue details shall be shared later*

Note :- In the event of last date specified for submission of bids and date of opening of bids is declared as a closed holiday for TPCODL’s office, the last date of submission of bids and date of opening of bids will be the day following working day at appointed times.

1.4 Mandatory documents required along with the Bid

- 1.4.1 EMD of requisite value and validity
- 1.4.2 Tender Fee of requisite amount
- 1.4.3 Requisite Documents for compliance to Qualification Criteria mentioned in Clause 1.7.
- 1.4.4 Drawing, Type Test details along with a sample of each item as specified at Annexure I (as applicable)

- 1.4.5 Duly signed and stamped 'Schedule of Deviations' as per Annexure III on bidder's letter head.
- 1.4.6 Duly signed and stamped 'Schedule of Commercial Specifications' as per Annexure IV on bidder's letter head.
- 1.4.7 Proper authorization letter/ Power of Attorney to sign the tender on the behalf of bidder.
- 1.4.8 Copy of PAN, GST, PF and ESI Registration (In case any of these documents is not available with the bidder, same to be explicitly mentioned in the 'Schedule of Deviations')
- 1.4.9 Documents for safety bid evaluation as per Appendix 13: CSM-F-9 Safety Bid Evaluation Criteria

Please note that in absence of any of the above documents, bid submitted by the bidder shall be liable for rejection.

1.5. Deviation from Tender

Normally, the deviations to tender terms are not admissible and the bids with deviation are liable for rejection. Hence, the bidders are advised to refrain from taking any deviations on this Tender. Still in case of any deviations, all such deviations shall be set out by the Bidders, clause by clause in the 'Annexure III - Schedule of Deviations' and same shall be submitted as a part of the Technical Bid.

1.6. Right of Acceptance/Rejection

Bids are liable for rejection in absence of following documents:-

- i. EMD of requisite value and validity
- ii. Tender fee of requisite value
- iii. Price Bid as per the Price Schedule mentioned in Annexure I (BOQ)
- iv. Necessary documents against compliance to Qualification Requirements mentioned at Clause 1.7 of this Tender Document
- v. Filled in Schedule of Deviations as per Annexure III
- vi. Filled in Schedule of Commercial Specifications as per Annexure IV
- vii. Receipt of Bid within the due date and time

TPCODL reserves the right to accept/reject any or all the bids without assigning any reason thereof.

1.7 Qualification Requirement / Eligibility Criteria

1. The bidder should have average annual turnover of Rs. 20 Cr in last three years Audited balance sheet, profit and loss account and auditors report from the statutory auditors of the company required). **CA Audited Summary sheet and profit & loss account statements to be submitted.**
2. Bidder should have Performance Certificate for at least two years satisfactory performance from minimum 1 reputed Power distribution utility for above and similar works. **The performance certificate and contact details of the client need to be submitted.**

In case bidder is already associated with TP DISCOMs, Part –II (as per Annexure-II of tender) shall be applicable against this clause irrespective of Performance certificate produced by bidder from other Utility.

3. The bidder should have experience in providing AMC services for LT network & 33 kV or 11 kV Network in any power distribution utility during last 4 years and should have executed cumulative contract with value equal to or more than Rs. 20 Cr. **Order Copies for relevant works to be provided for the same.**

4. The bidder should possess valid HT ELBO License and furnish a copy of same. In case, the bidder is having valid HT License issued from other State, **Bidder shall submit the copy of the same.**

However, Bidders (Having other State HT License) shall also **submit the undertaking along with receipt of the applied application copy for ELBO License at the time of bid submission.**

Copy of Valid License/ Undertaking along with applied application form shall be submitted by Bidder.

5. Bidder should also have valid ELBO license for all of his Lineman workmen. In case of HT license not available for all linemen, they shall submit an undertaking for submission of the same within 3 months from the date of award of Contract. **Copy of Valid License/ Undertaking shall be submitted by Bidder.**
6. The prospective Bidder(s) should be a registered Sole Proprietor Firm / Partnership Firm/ Company and should possess all Statutory Compliance. **Bidder must submit the copy of all these Registration certificates like Valid PAN, ESI registration, EPF registration, GSTN Registration etc.**
7. Joint Ventures (JV) are not allowed and sub-contracting is also not allowed to carry out the work. This is the sole responsibility of Bidder. **Self-Declaration on Bidders Letter Head to be submitted.**

1.8. Marketing Integrity

We have a fair and competitive marketplace. The rules for bidders are outlined in the General Condition of Contracts. Bidders must agree to these rules prior to participating. In addition to other remedies available, TPCODL reserves the right to exclude a bidder from participating in future markets due to the bidder's violation of any of the rules or obligations contained in the General Condition of Contracts. A bidder who violates the market place rules or engages in behavior that disrupts the fair execution of the marketplace, may result in restriction of a bidder from further participation in the marketplace for a length of time, depending upon the seriousness of the violation. Examples of violations include, but are not limited to:

- Failure to honor prices submitted to the marketplace
- Breach of terms as published in TENDER/NIT

1.9. Supplier Confidentiality

All information contained in this tender is confidential and shall not be disclosed, published or advertised in any manner without written authorization from TPCODL. This includes all bidding information submitted to TPCODL. All tender documents remain the property of TPCODL and all suppliers are required to return these documents to TPCODL upon request. Suppliers who do not honor these confidentiality provisions will be excluded from participating in future bidding events.

2.0 Evaluation Criteria

1. The bids will be evaluated technically on the compliance to tender terms and conditions.
2. The bids will also be evaluated on Safety Parameters as mentioned in annexure of the tender. Bidders have to submit all the documents related to safety bid.
3. Bidder has to mandatorily quote for all Clusters and each line item of the BOQ. Failing to do so, Bids may be rejected.

4. The bids will be evaluated commercially on the cluster wise overall all-inclusive lowest cost basis, on overall Price Quoted for each cluster as defined in the tender BOQ [Annexure I].
5. The number of clusters awarded to a single bidder shall be determined based on cost optimization, as well as the bidder's capacity and capability to meet the required Service Level Agreements (SLAs). Award value of a bidder shall also depend upon:
 - a) Turnover (40% Weightage)
 - b) Past Performance (20% Weightage)
 - c) Years of Work Experience, etc. (20% Weightage: 4+ Yrs.)
 - d) Total executed Order values (RO) in last one year for similar works for TP Odisha DISCOMs. (20% Weightage)
6. Bidder should maintain a justified margin on their costing which will take care of various factors i.e. Statutory Licenses, GPA Policy, conveyance, Overhead, Interest on Working Capital, Profit etc. In case it is observed that if any bidder has quoted prices which is unviable as assessed by TPCODL evaluation committee, following shall be further course of action.

I. Request for Price Justification:

If the quoted price appears to be unreasonably low, TPCODL reserves the right to seek a detailed justification from the bidder, which must include:

- A detailed breakdown of costs (material, labor, overheads, profit margin, etc.).
- An explanation of how the bidder intends to execute the project at the quoted price without compromising quality, safety, and adherence to the project schedule.

II. Evaluation of Justification:

Upon receipt of the justification, TPCODL will evaluate the submission to assess its viability and ensure that the quoted price does not compromise the quality, reliability, or timeline of the project.

III. Rejection of Bid:

If the bidder fails to provide a satisfactory justification within the specified time frame, or if the justification provided is found to be unreasonable, incomplete, or indicative of a non-workable price, the TPCODL reserves the right to:

- Reject the bid.
- Forfeit the bid security (EMD)

NOTE: In case a new bidder is not registered with TPCODL, factory/Site inspection and evaluation shall be carried out to ascertain bidder's manufacturing capability and quality procedures. However TPCODL reserves the right to carry out factory inspection and evaluation for any bidder prior to technical qualification.

In case a bidder is found as Disqualified in the factory/Site evaluation, their bid shall not be evaluated any further and shall be summarily rejected. The decision of TPCODL shall be final and binding on the bidder in this regard.

2.1 Price Variation Clause: The prices shall remain FIRM during the entire contract period.

3.0 Submission of Bid Documents

3.1 Bid Submission

Bidders are requested to submit their offer in line with this Tender document. TPCODL shall respond to the clarification raised by various bidders and the replies will be sent to all participating bidders through TPCODL e-tender system (Ariba).

Bids shall be submitted in 3 (three) parts:

FIRST PART: “EMD” as applicable shall be submitted. The EMD shall be valid for 210 days from the due date of bid submission in the form of BG / Bank Draft / Bankers Pay Order (issued from a Scheduled Bank) online NEFT/ RTGS transfer favoring ‘TP Central Odisha Distribution Limited’ payable at Bhubaneswar. The EMD has to be strictly in the format as mentioned in General Condition of Contract, failing which it shall not be accepted by TPCODL and the bid as submitted shall be liable for rejection. A separate non-refundable tender fee of stipulated amount also needs to be transferred online through NEFT/ RTGS in case the tender document is downloaded from our website.

TPCODL Bank Details for transferring Tender Fee and EMD is as below:

Account Name: TP CENTRAL ODISHA DISTRIBUTION LIMITED

Bank Name: SBI, IDCO Towers, Bhubaneswar

Bank Account No. : 10835304915

IFSC Code: SBIN0007891

For Tender Fee and EMD submitted via online transfer, bidder to ensure that the same are carried out through separate transactions.

The EMD in the form of Bank Draft / BG / Bankers Pay Order shall be delivered at the following address in sealed envelope clearly indicating the tender reference / enquiry number, name of tender and bidder name:

Head (Procurement & Stores)

TP Central Odisha Distribution Limited

1st Floor, Anuj Building, Plot No.29, Satya Nagar, Bhubaneswar, Odisha 751007

SECOND PART: “TECHNICAL AND SAFETY BID” shall contain the following documents:

- a) Documentary evidence in support of qualifying criteria
- b) Technical literature/GTP/Type test report etc. (if applicable)
- c) Qualified manpower (if available)
- d) Testing facilities (if applicable)
- e) No Deviation Certificate as per the Annexure III – Schedule of Deviations
- f) Acceptance to Commercial Terms and Conditions viz. Delivery schedule/period, payment terms etc. as per the Annexure IV – Schedule of Commercial Specifications.
- g) Quality Assurance Plan/Inspection Test Plan for supply items (if applicable)
- h) Unpriced mentioning “Quoted/Not Quoted” against all line items (Prices should not be mentioned)
- i) Undertaking regarding non blacklisting from any Company (On company letter head)
- j) Credit rating/solvency certificate from Bank

The technical bid shall be properly indexed and is to be submitted through TPCODL E-tender platform (ARIBA) only. Hard copy of Technical Bids need not be submitted.

The Bid prepared by the Bidder, and all correspondence and documents relating to the Bid exchanged by the Bidder and the TPCODL, shall be written in the English Language. Any printed literature furnished by the Bidder may be written in another Language, provided that

this literature is accompanied by an English translation, in which case, for purposes of interpretation of the Bid, the English translation shall govern.

THIRD PART: “PRICE BID” shall contain only the price details and strictly in format as mentioned in Annexure I along with explicit break up of basic prices, Taxes & duties, Freight etc. In case any discrepancy is observed between the item description stated in Schedule of Items mentioned in the tender and the price bid submitted by the bidder, the item description as mentioned in the tender document (to the extent modified through Corrigendum issued if any) shall prevail. Price Bid is to be submitted in soft copy through TPCODL E-Tendering system (Ariba) only. Hard copy of Price Bid not be submitted.

SIGNING OF BID DOCUMENTS:

The bid must contain the name, residence and place of business of the person or persons making the bid and must be signed and sealed by the Bidder with his usual signature. The names of all persons signing should also be typed or printed below the signature.

The Bid being submitted must be signed by a person holding a Power of Attorney authorizing him to do so, certified copies of which shall be enclosed.

The Bid submitted on behalf of companies registered with the Indian Companies Act, for the time being in force, shall be signed by persons duly authorized to submit the Bid on behalf of the Company and shall be accompanied by certified true copies of the resolutions, extracts of Articles of Association, special or general Power of Attorney etc. to show clearly the title, authority and designation of persons signing the Bid on behalf of the Company. Satisfactory evidence of authority of the person signing on behalf of the Bidder shall be furnished with bid.

A bid by a person who affixes to his signature the word ‘President’, ‘Managing Director’, ‘Secretary’, ‘Agent’ or other designation without disclosing his principal will be rejected.

The Bidder’s name stated on the Proposal shall be the exact legal name of the firm.

3.2 Contact Information

Please note all correspondence regarding the tender, bid submission, bid submission date extension, Pre-bid query etc. will happen through TPCODL E-Tender system (Ariba).

All communication will be done strictly with the bidder who have done the above step to participate in the Tender.

Communication Details:

Package Owner

Name: Arijeet Choudhury
Designation: Procurement (Commercial Services)
Contact No.: 9871432126
E-Mail ID: arjeet.choudhury@tpcentralodisha.com

Escalation Matrix

Name: Ashish Karmakar (Head – Procurement and Stores)
Contact No.: 8768455566
E-Mail ID: Ashish.Karmakar@tpcentralodisha.com

Bidders are strictly advised to communicate with Package Owner through TPCODL E-tender System (ARIBA) only. They need to pay Tender Participation Fee to receive the ARIBA Log-in.

3.3 Bid Prices

Bidders shall quote for the entire Scope of Supply/ work with a break up of prices for individual items and Taxes & duties. The bidder shall complete the appropriate Price Schedules included herein, stating the Unit Price for each item & total price with taxes, duties & freight up to destination at various sites of TPCODL. The all-inclusive prices offered shall be inclusive of all costs as well as Duties, Taxes and Levies paid or payable during the execution of the supply work, breakup of price constituents.

Applicable GST to be specified clearly.

The quantity break up shown else-where other than Price Schedule is tentative. The bidder shall ascertain himself regarding material required for completeness of the entire work. Any items not indicated in the price schedule but which are required to complete the job as per the Technical Specifications/ Scope of Work/ SLA mentioned in the tender, shall be deemed to be included in prices quoted.

3.4 Bid Currencies

Prices shall be quoted in Indian Rupees Only.

3.5 Period of Validity of Bids

Bids shall remain valid for 180 days from the due date of submission of the bid.

Notwithstanding clause above, the TPCODL may solicit the Bidder's consent to an extension of the Period of Bid Validity. The request and responses thereto shall be made in writing.

3.6 Alternative Bids

Bidders shall submit Bids, which comply with the Bidding documents. Alternative bids will not be considered. The attention of Bidders is drawn to the provisions regarding the rejection of Bids in the terms and conditions, which are not substantially responsive to the requirements of the bidding documents.

3.7 Modifications and Withdrawal of Bids

The bidder is not allowed to modify or withdraw its bid after the Bid's submission. The EMD as submitted along with the bid shall be liable for forfeiture in such event.

3.8 Earnest Money Deposit (EMD)

The bidder shall furnish, as part of its bid, an EMD amounting as specified in the tender. The EMD is required to protect TPCODL against the risk of bidder's conduct which would warrant forfeiture.

The EMD shall be denominated in any of the following form:

- Banker's Cheque/ Demand Draft/ Pay order drawn in favor of TP Central Odisha Distribution Limited payable at Bhubaneswar.
- Online transfer of requisite amount through NEFT/ RTGS.
- Bank Guarantee valid for 210 days after due date of submission.

The EMD shall be forfeited in case:

- a) The bidder withdraws its bid during the period of specified bid validity.

Or

- b) The successful Bidder does not
 - a) accept the Purchase Order, or
 - b) furnish the required Performance Security Bank Guarantee

4 Bid Opening & Evaluation process

4.1. Process to be confidential

Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations for the award of a contract shall not be disclosed to Bidders or any other persons not officially concerned with such process. Any effort by a Bidder to influence the TPCODL's processing of Bids or award decisions may result in rejection of the Bidder's Bid.

4.2. Technical and Safety Bid Opening

The bids shall be opened at TPCODL office in front of participated bidders either physically or in virtual mode. A link shall be provided to the participated bidders to view the tender opening process online. Also Participating Bidders shall get mail intimation from TPCODL E-Tender system (Ariba) when their Technical Bids are opened.

The EMD of the bidder withdrawing or substantially altering his offer at any stage after the technical bid opening will be forfeited at the sole discretion of TPCODL without any further correspondence in this regard.

4.3. Preliminary Examination of Bids/Responsiveness

TPCODL will examine the Bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bids are generally in order. TPCODL may ask for submission of original documents in order to verify the documents submitted in support of qualification criteria.

Arithmetical errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price per item that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price per item will be corrected. If there is a discrepancy between the Total Amount and the sum of the total price per item, the sum of the total price per item shall prevail and the Total Amount will be corrected.

Prior to the detailed evaluation, TPCODL will determine the substantial responsiveness of each Bid to the Bidding Documents including job execution capability and quality of the Services offered. A substantially responsive Bid is one, which conforms to all the terms and conditions of the Bidding Documents without material deviation.

Bid determined as not substantially responsive will be rejected by the TPCODL and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

4.4. Techno Commercial Clarifications

Bidders need to ensure that the bids submitted by them are complete in all respects. To assist in the examination, evaluation and comparison of Bids, TPCODL may, at its discretion, ask the Bidder for a clarification on its Bid with respect to the TPCODL specifications and attempt will be made to bring all bids on a common footing. All responses to requests for clarification shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted owing to any clarifications sought by TPCODL.

4.5. Price Bid Opening

The bids shall be opened at TPCODL office in front of Techno-commercially and / or safety qualified bidders either physically or in virtual mode. A link shall be provided to the bidders to

view the price-bid opening process online. Bidders shall also get mail intimation from TPCODL E-Tender system (Ariba) when their Price Bids are opened.

4.6. Reverse Auctions

TPCODL reserves the right to conduct the reverse auction for the products/ services being asked for in the tender. The terms and conditions for such reverse auction events shall be as per the Acceptance Form attached as Annexure VI of this document. The bidders along with the tender document shall mandatorily submit a duly signed copy of the Acceptance Form attached as Annexure VI as a token of acceptance for the same.

Bidders shall be allowed to participate in Reverse auction as per following criteria hence bidders are advised to quote their most competitive rates while submitting the bids to avoid disqualification from participation in Reverse Auction.

Reverse Auction shall be as per the below approach:

No of bidders allowed to participate in RA process shall be: Total No of bidders on whom tender would be split PLUS 5 more bidders

Illustrative example: Total no of qualified bidders is 10 & tender needs to be award to single bidder.

PLUS 5 means (01 + 05 = 06) means lowest 6 bidders i.e., L1 to L6 bidders would be allowed in the RA process. Balance, H1 to H4 bidders would not be allowed in the RA process.

In case – Total no of qualified bidders is equal to or less than the PLUS 5 number, all qualified bidders shall be allowed in the RA process.

4.7 Award Decision

TPCODL will award the contract to the successful bidder whose bid has been determined to be the lowest-evaluated responsive bid as per the Evaluation Criterion mentioned at Clause 2.0. The Cost for the said calculation shall be taken as the all-inclusive cost quoted by bidder in Annexure I (Schedule of Items) subject to any corrections required in line with Clause 4.3 above. The decision to place purchase order/LOI solely depends on TPCODL on the cost competitiveness across multiple lots, quality, delivery and bidder's capacity, in addition to other factors that TPCODL may deem relevant.

TPCODL reserves the rights to award contract to one or more bidders so as to meet the delivery requirement or nullify award decision without assigning any reason thereof.

In case any supplier is found unsatisfactory during delivery process, the award will be cancelled and TPCODL reserves right to award contract to other suppliers who are found fit.

5 Order of Preference/Contradiction

In case of contradiction in any part of various documents in tender, following shall prevail in order of preference:

- I. Schedule of Items (Annexure I)
- II. Post Award Contract Administration (Clause 7.0)
- III. Scope of Work and SLA (Annexure VII)
- IV. Submission of Bid Documents (Clause 3.0)
- V. Acceptance Form for Participation in Reverse Auction (Annexure VI)
- VI. General Conditions of Contract (Annexure VIII)

6 Post Award Contract Administration

7.1. Special Conditions of Contract

1. The Overall Period of the Contract shall be a period of 3 years. However, after finalization of the tender, Rate Contract shall be issued for a period of one year only and shall be extended on year-on-year basis on Finalized terms & conditions and BA's performance. Release Order (RO) shall be issued against valid RC for execution of Work.
2. Price shall remain firm for the entire Contract Period. However, TPCODL shall pass on only the effect on periodic VDA/ minimum wages revision by GoO on Manpower Charges. The cost of other components shall remain firm throughout the Contract Period.
3. BA should be ready to mobilize all the required resources within 15 days of issuance of LOI/RC.
4. This is a service contract. All materials unless specifically mentioned in the scope of the work / tender document shall be supplied by TPCODL.
5. Business Associate's Safety Code of Conduct along with its amendments as issued time to time by TPCODL shall be applicable in this contract. All new amendments shall be effective from the date of their issue or from its date of intimation to the Business Associate by TPCODL whichever is later.
6. BA shall obtain an undertaking of having provided required T&P/Safety Gadgets/PPEs from each of its workman and submit the same to EIC within 15 days of commencement of this contract. BA shall also obtain an undertaking from each of its workman to work with utmost safety while rendering services. The format for these undertakings shall be provided by STS/ Distribution Operation Services (DOS) Team.
7. All vehicles deployed by BA for AMC Works should not be older than 10 years during the entire Contractual Period. BA shall be responsible for all statutory compliances of vehicle and take clearance from the EIC/ Safety in Charge.
8. Persons engaged in rendering the above services will be Bidders employees and TPCODL shall have no responsibility towards their employment or the requirement to be insured under Employees state Insurance Act, 1948 or medically covered under Employees Provident Fund Act, 1952 and all other relevant labour laws such as Minimum Wages Act, Payment of Wages Act, Contract Labour Abolition Act etc., it will be BAs responsibility to obtain necessary code nos. and shall keep TPCODL completely indemnified against all claims, costs and charges arising out of personnel injury or death of BA employees caused by any reason. In the event of any claims, BA will be solely responsible to meet claims, costs, charges and expenses arising out of such claims.
9. All supervisors / skilled / unskilled persons should be physically fit and healthy.
10. TPCODL will reserve the rights to scrutinize the profile / CV of the BA's team member and can reject the member who does not meet the requisite criteria as mentioned in the tender. Bidder has to replace the member and provide alternate replacement within 15 days who fulfil all the criteria. Bidder has to submit minimum 05 CVs of Supervisors before deployment of site.
11. The Business Associate has to submit attested copies of qualification and experience certificate of each individual with EIC/HOGs/Heads of TPCODL. No person with past record of unethical conduct shall be hired/ deployed by Business Associate.

12. BA shall obtain an undertaking of having provided required safety training to each of its workman and submit the same to EIC. The format of undertaking shall be devised by TPCODL safety department.
13. TPCODL reserves the right to make changes to the scope of work with a view to optimize on the overall cost to TPCODL. The Business Associate shall fully cooperate for the same in making such changes with an aim for overall cost optimization. The revised charges for AMC shall be jointly agreed upon between TPCODL and the Business Associate in such case.
14. In case, a mutual consensus on the rates and other terms and conditions is not reached, TPCODL reserves the right to terminate the contract by giving suitable notice period and allocating the same to any other Business Associate as deemed fit by TPCODL to maintain uninterrupted operations at site.
15. Performance Bank Guarantee amounting to 3% of the yearly contract value shall be submitted by the BA as per GCC for a period equivalent to contract validity period plus one month. For Odisha MSME bidders, applicable relaxation for Odisha MSMEs shall be considered.
16. Unless communicated by TPCODL in writing, the contract shall automatically stand terminated after the expiry of its validity period without serving any notice thereof.
17. TPCODL appreciates and welcomes the engagement/employment of persons from SC/ST community or any other deprived section of society by their BAs.
18. Any change in statutory taxes, duties and levies during the contract period shall be borne by TPCODL.
19. Bidders to ensure that their GST registration is valid during validity of contract. Any violation, in this regard may lead to contractual consequences not limited to blacklisting but also payment will be blocked for the works executed.
20. Subcontracting of any job shall normally be not allowed, however any subcontractor, if proposed for minor scope shall be subject to approval authorized Person/EIC of TPCODL.
21. The prospective bidder must quote for all the Line Items as indicated in Annexure- I for TPCODL. Bid for any package includes the entire scope of work i.e. 11KV & LT Network AMC, 33KV Network AMC and 33/11 KV Substation Operation Assistance including all applicable charges.
22. SLA shall be strictly monitored by TPCODL and scoring shall be monitored as per SLA parameters set out in the tender. In case of BA scoring less than 80% marks as per SLA, for 3 consecutive months, TPCODL shall take suitable action including termination of the contract.
23. Any work within AMC tender/ RC come under capacity expansion, then BOCW will be applicable for that particular job, separate invoice for such activities shall be raised by BA. The quoted prices of these line items should be inclusive of BOCW charges, which shall be borne by BA only.
24. The Service Provider/Business Associate shall pay and discharge all its obligations towards its employees and agents etc., for payment of their dues including wages, minimum wages as revised from time to time by the respective authorities, salaries, allowances, provident fund and Employees' State Insurance Corporation contributions, gratuity, bonus or any other contractual or statutory or social security liabilities.

25. TPCODL reserve the right to deduct an amount equivalent to the gratuity component (excluding GST) of the deployed Service Provider/Business Associate workforce from each invoice. The said amount shall be retained by TPCODL and shall be reimbursed upon submission of a valid claim by the Service Provider/Business Associate employee to the Service Provider/Business Associate, subject to applicable statutory provisions. It will be the responsibility of the Service Provider/Business Associate to inform and share a copy of the gratuity claim received from the employee to the relevant TPCODL within 5 working days of such receipt. The Service Provider/Business Associate shall be solely responsible for the payment of any interest or compensatory or penal amount over and above the principal gratuity amount. TPCODL reserve the right to reject reimbursement of the deducted gratuity amount in appropriate circumstances, including but not limited to instances where:
- a. The application/claim is not made under the relevant statutory format;
 - b. The application/claim does not contain all the relevant information as mandated under the law;
 - c. The employee is not entitled to gratuity under the law;
 - d. The application/claim contains incorrect or false information;
 - e. The application/claim is forged or fabricated;
 - f. The application/claim of the employee is not shared with the TPCODL within 5 working days from the date of the receipt of the application/claim by the Service Provider/Business Associate;
 - g. Other instances as the TPCODL deem fit.
26. During execution of the contract, in case any unforeseen conditions arises for change in manpower from the fixed AMC services / PSS operation services, the subsequent impact/amendment will be finalized mutually.
27. BA shall obtain a declaration from their employees (during induction of this contract) for no dues from their previous employer and submit the same to BA legal cell prior to issuance of ID cards.
28. BA shall submit No Dues Certificates from each employee to BA legal cell after completion of contractual period during final settlement.
- Also, during the contractual period, if any manpower is terminated, no dues certificate to be obtained from the manpower during final settlement of respective BA employee and the same to be submitted to BA legal cell.
29. GPA should be valid throughout the contractual period.
30. BA shall ensure all statutory compliances. The contract being activity-based, any liability arising out of statutory compliances, including Minimum wages, VDA, gratuity, PF, ESIC and any other statutory component shall be the sole and exclusive responsibility of the BA. Accordingly, TPCODL shall not, under any circumstances, be held liable or responsible for any statutory compliances or obligations in respect of the BA's personnel.
- BA also needs to get ID Card from TPCODL BA Cell as per process on submission of GPA Policy, Police Verification, ID Proof of the Employee and Other Documents as required. Without ID Card BA cannot start the Work.
31. All the terms and conditions of TPCODL General Conditions of Contract for Service Orders shall be applicable.

7.2 Drawing Submission and Approval (If Applicable)

The relevant drawings and GTPs need to be submitted by BA within two weeks of receipt of Rate Contract. In case, re-submission of drawings is required on request of TPCODL, same needs to be submitted back to TPCODL within 5 days of such request.

Wherever TPCODL specifications are not available, relevant IS/IEC to be followed. All Drawings mentioned in the Tender Specification and other required for the completeness of the tender shall be submitted. Drawing submission process shall not be deemed complete of all the requirements are not complied during the submission of the same

7.3 Delivery Timelines

Delivery of material/ Services shall be decided as per mutually agreed timeline between TPCODL EIC/ Project Officer and BA, based on the scope of work & complexities of individual project. For any time extension to initially agreed timeline as per issued RO, time extension shall be released after approval from functional Chief/ Head.

7.4 Warranty Period, if applicable.

The supplier shall give Guarantee for the satisfactory functioning of the material / equipment as per specification, for a minimum period of 12 months from the last date of receipt of material in good condition at designated store for each consignment. The bidder shall be liable to undertake the replacement or rectify defects of the material failed during the guarantee period at his own cost within mutually agreed timeframe.

7.5 Payment Terms

Payment term for 11KV AMC Works / 33KV AMC Works / PSS Operation

(BA shall submit monthly error free invoice (s) by 3rd of every month for previous month's bill along with supported documents in Sigitek with soft copy to User team (TPCODL).

- a. 90% (Gross value) of invoice value shall be released within 7 days of submission of error free certified invoices only in Sigitek portal by BA.
- b. Balance 10% of the invoices value shall be released within 30 days based on submission of the following documents (verified by EIC/ Divisional Manger):
 1. Invoice copy
 2. Certified attendance sheet
 3. Wage sheets
 4. Safety Score card
 5. Performance Score Card
 6. Tools & Plant Sheets
 7. Tripping Data
 8. DPR Sheet
 9. PSS Cleaning Data (Only of PSS Operations)
- c. EIC will get the invoices verified from concerned officers with reference to SLA.
- d. EIC shall check every month with safety department for BASCC violations by BA and also check the monthly performance of the BA with respect to performance measurement parameters in SLA. Based on the data & information available, EIC shall prepare performance scorecard indicating deduction of marks for non-compliance and shall forward the same to User (DOS/STS) team.
- e. Based on EIC feedback on SLA & Statutory Compliances, User (DOS/STS) team will process for release of balance 10% payment.

Note: -

1. The performance of BA will be evaluated & validated by EIC- DOS/STS on the basis of MIS/evidences submitted by the BA. Payment of the balance 10% monthly invoice amount will be made as per the marks scored against total 100 marks under various performance criteria in the month. (For example, if the BA has secured 90 marks in the performance measurement, the BA will be paid 90% of the balance 10% monthly invoice amount).
2. In case there is any further applicable deduction owing to CSM violations, same will also be deducted from 10% of the monthly invoice of same month and excess amount, if any, will be deducted from the next month's invoice.

Payment term for Vehicles & Other Variable line items (Other than 11KV AMC Works / 33KV AMC Works / PSS Operation fixed charges):

100% payment shall be made within 30 days on submission of the following documents duly certified by EIC/DOS/STS.

1. Error free invoice
2. Work completion certificate (if applicable)
3. Vehicle Logbook Sheet & Statuary Certificates (w.r.t. the engaged Vehicles)
4. Attendance sheet (if applicable)

If any or all Pt among Pt 2,3 & 4 shall not be applicable, BA shall mention the same in Remarks in the raised invoices.

7.6 Climate Change

Significant quantities of waste are generated during the execution of project and an integrated approach for effective handling, storage, transportation and disposal of the same shall be adopted. This would ensure the minimization of environmental and social impact in order to combat the climate change. Please refer attached Environment Policy and Sustainability Policy, Annexure-XI for more details.

7.7 Ethics

TPCODL is an ethical organization and as a policy, TPCODL lays emphasis on ethical practices across its entire domain. Bidder should ensure that they should abide by all the ethical norms and in no form either directly or indirectly be involved in unethical practice.

TPCODL work practices are governed by the Tata Code of Conduct which emphasizes on the following:

- We shall select our suppliers and service providers fairly and transparently.
- We seek to work with suppliers and service providers who can demonstrate that they share similar values. We expect them to adopt ethical standards comparable to our own.
- Our suppliers and service providers shall represent our company only with duly authorized written permission from our company. They are expected to abide by the Code in their interactions with, and on behalf of us, including respecting the confidentiality of information shared with them.
- We shall ensure that any gifts or hospitality received from, or given to, our suppliers or service providers comply with our company's gifts and hospitality policy.
- We respect our obligations on the use of third party intellectual property and data.

Bidder is advised to refer Tata Code of Conduct (TCOC) attached at Annexure X for more information.



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Any ethical concerns with respect to this tender can be reported to Chief Ethics Counselor to the following e-mail ID: Chief Ethics Counselor Ethics@tpcentralodisha.com

8 Scope of Work and SLA

As per Annexure VII.

9 General Condition of Contract

Any condition not mentioned above shall be applicable as per GCC attached along with this tender.

10 Safety

All jobs are this tender have to be executed strictly in compliance to the Safety terms and Conditions of TP Central Odisha Distribution Limited. Please refer attached Safety terms and conditions, Annexure-IX, for details. Violation of Safety norms will result in Penalty as mentioned in the above document.

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ANNEXURE I
SCHEDULE FOR ITEMS (BOQ)

Attached

Signature & Seal of the Bidder

NOTE:

- The bidders are advised to quote prices strictly in the format attached.
- The bidder must fill each and every column of the format attached. ***Mentioning “extra/inclusive” in any of the column may lead for rejection of the price bid.***
- No cutting/ overwriting in the prices is permissible.
- The unit price should be exclusive of taxes & duties which are to be indicated in separate columns meant for the purpose.
- The bids will be evaluated commercially on “**all-inclusive lowest cost for overall tender BOQ**”
- All the costs pertaining to ROW/or any other expenses for execution of work is included in the scope of BA. Accordingly, the BA needs to consider this cost while submitting their Price Bid.

ANNEXURE II

TECHNICAL EVALUATION FORMAT

S. No.		Parameter	Sub-parameter	Compliance
1	Part- I (Technical Evaluation)	Technical Performance	Bidder should have Performance Certificate for at least two years satisfactory performance from minimum 1 Power Distribution reputed utility for above and similar works. In case bidder is already associated with TP DISCOMs, Part –II (as per annexure-II of tender) shall be applicable against this clause.	Compliance (Yes/ No)
		Technical Experience	The bidder should have experience in providing maintenance Services/ AMC Works for LT network & 33 kV or 11 kV network in any power distribution utility during last 4 years and should have executed cumulative contract with value equal to or more than Rs. 20 Cr. during last Four years.	Compliance (Yes/ No)
		ELBO License	The bidder should possess valid HT ELBO License and furnish a copy of same. In case, the bidder is having valid HT License issued from other State, Bidder shall submit the copy of the same. However, Bidder shall also submit the self-undertaking along with receipt of the applied application copy for ELBO License at the time of bid submission.	Compliance (Yes/ No)
		ELBO License	The Bidder should also have valid ELBO license for all of his Lineman workmen. In case of HT license not available for lineman, they shall submit an undertaking for submission of the same within 3 months from the date of award of Contract.	Compliance (Yes/ No)
		No Deviation	Adherence to Tender Specification & other Scope of Work (Submission of Annexure-III)	Compliance (Yes/ No)
		Qualification to Part -1 – 100% compliance to above points		Qualified/ Disqualified

2	Part – II Internal User Feedback	Performance Feedback	Adherence to other compliances (SLA) based on Penalty levied in last 1 year		10	
			Adherence to all statutory norms	Timely Payment	5	
				ESI, EPF, etc.	5	
		Total Marks				20
		Qualification to Part -2~ 60% of total marks (i.e. 12 marks)				Qualified/ Disqualified

The indenting bidder(s) shall furnish the documentary evidence pertaining to the above qualifying criteria or else their bid shall be rejected outright without any further correspondence.



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ANNEXURE III

SCHEDULE OF DEVIATIONS

*Bidders are advised to refrain from taking any deviations on this TENDER. Still in case of any deviations, all such deviations from this tender document shall be set out by the Bidders, Clause by Clause in this schedule and submit the same as a part of the **Technical Bid**.*

Unless specifically mentioned in this schedule, the tender shall be deemed to confirm the TPCODL's specifications:

S. No.	Clause No.	Tender Clause Details	Details of deviation with justifications

By signing this document we hereby withdraw all the deviations whatsoever taken anywhere in this bid document and comply to all the terms and conditions, technical specifications, scope of work etc. as mentioned in the standard document except those as mentioned above.

Seal of the Bidder:

Signature:

Name:

ANNEXURE IV

SCHEDULE OF COMMERCIAL SPECIFICATIONS

(The bidders shall mandatorily fill in this schedule and enclose it with the offer Part I: Technical Bid. In the absence of all these details, the offer may not be acceptable.)

S. No.	Particulars	Remarks
1.	Prices firm or subject to variation (If variable indicate the price variation clause with the ceiling if applicable)	Firm / Variable
1a.	If variable price variation on clause given	Yes / No
1b.	Ceiling	----- %
1c.	Inclusive of GST	Yes / No (If Yes, indicate % rate)
1d.	Inclusive of transit insurance	Yes / No
2.	Delivery	Weeks / months
3.	Guarantee clause acceptable	Yes / No
4.	Terms of payment acceptable	Yes / No
5.	Performance Bank Guarantee acceptable	Yes / No
6.	Liquidated damages clause acceptable	Yes / No
7.	Validity (180 days) (From the date of opening of bid)	Yes / No
8.	Inspection during stage of manufacture	Yes / No
9.	Rebate for increased quantity	Yes / No (If Yes, indicate value)
10.	Change in price for reduced quantity	Yes / No (If Yes, indicate value)
11.	Covered under Small Scale and Ancillary Industrial Undertaking Act 1992	Yes / No (If Yes, indicate, SSI Reg'n No.)

Seal of the Bidder:

Signature:

Name:

ANNEXURE V

CHECKLIST OF ALL THE DOCUMENTS TO BE SUBMITTED WITH THE BID

Bidder has to mandatorily fill in the checklist mentioned below:-

S. No.	Documents attached	Yes / No / Not Applicable
1	EMD of required value	
2	Tender Fee as mentioned in this tender	
3	Signed copy of this tender as an unconditional acceptance	
5	Duly filled schedule of commercial specifications (Annexure IV)	
6	Sheet of commercial/technical deviation if any (Annexure III)	
7	Balance sheet for the last completed three financial years; mandatorily enclosing Profit & loss account statement	
8	Acknowledgement for Testing facilities if available (duly mentioned on bidder letter head)	
9	List of Machine/tools with updated calibration certificates if applicable	
10	Details of order copy (duly mentioned on bidder letter head)	
11	Order copies as a proof of quantity executed	
12	Details of Type Tests if applicable (duly mentioned on bidder letter head)	
13	All the relevant Type test certificates as per relevant IS/IEC (CPRI/ERDA/other certified agency) if applicable	
14	Project/supply Completion certificates	
15	Performance certificates	
16	Client Testimonial/Performance Certificates	
17	Credit rating/solvency certificate	
18	Undertaking regarding non blacklisting (On company letter head)	
19	List of trained/untrained Manpower	

Seal of the Bidder:

Signature:

Name

ANNEXURE VI**ACCEPTANCE FORM FOR PARTICIPATION IN REVERSE AUCTION EVENT**

(To be signed and stamped by the bidder)

In a bid to make our entire procurement process more fair and transparent, TPCODL intends to use the reverse auctions as an integral part of the entire tendering process. All the bidders who are found as technically qualified based on the tender requirements shall be eligible to participate in the reverse auction event.

The following terms and conditions are deemed as accepted by the bidder on participation in the bid event:

1. TPCODL shall provide the user id and password to the authorized representative of the bidder. *(Authorization Letter in lieu of the same shall be submitted along with the signed and stamped Acceptance Form).*
2. TPCODL will make every effort to make the bid process transparent. However, the award decision by TPCODL would be final and binding on the supplier.
3. The bidder agrees to non-disclosure of trade information regarding the purchase, identity of TPCODL, bid process, bid technology, bid documentation and bid details.
4. The bidder is advised to understand the auto bid process to safeguard themselves against any possibility of non-participation in the auction event.
5. In case of bidding through Internet medium, bidders are further advised to ensure availability of the entire infrastructure as required at their end to participate in the auction event. Inability to bid due to telephone line glitch, internet response issues, software or hardware hangs, power failure or any other reason shall not be the responsibility of TPCODL.
6. In case of intranet medium, TPCODL shall provide the infrastructure to bidders. Further, TPCODL has sole discretion to extend or restart the auction event in case of any glitches in infrastructure observed which has restricted the bidders to submit the bids to ensure fair & transparent competitive bidding. In case of an auction event is restarted, the best bid as already available in the system shall become the start price for the new auction.
7. In case the bidder fails to participate in the auction event due any reason whatsoever, it shall be presumed that the bidder has no further discounts to offer and the initial bid as submitted by the bidder as a part of the tender shall be considered as the bidder's final no regret offer. Any offline price bids received from a bidder in lieu of non-participation in the auction event shall be out-rightly rejected by TPCODL.
8. The bidder shall be prepared with competitive price quotes on the day of the bidding event.
9. The prices as quoted by the bidder during the auction event shall be inclusive of all the applicable taxes, duties and levies and shall be FOR at TPCODL site.
10. The prices submitted by a bidder during the auction event shall be binding on the bidder.
11. No requests for time extension of auction event shall be considered by TPCODL.
12. The original price bids of the bidders shall be reduced on pro-rata basis against each line item based on the final all-inclusive prices offered during conclusion of the auction event for arriving at Contract amount.

Signature & Seal of the Bidder



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ANNEXURE VII
SCOPE OF WORK

Attached

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ANNEXURE VIIa**PREFERENTIAL NORMS FOR PROCUREMENT FROM MSMEs REGISTERED IN THE STATE OF ODISHA****1. Tender Fees**

To participate in the tender, MSMEs registered in the State of Odisha shall pay Rs.1,000/- including GST towards cost of tender paper.

2. Earnest Money Deposit (EMD)

EMD shall be exempted for MSME registered in the State of Odisha. However, Bidder shall be barred to participate in the tendering process for a period of 2 years in case it backs out post award of the contract.

3. Qualification Requirement for Open Tenders

Qualification Requirement of Financial Turnover for MSME registered in the State of Odisha shall be reduced to 20% of the existing criteria.

For past experience, instead of relying on the volumes / value of earlier Supplies / Projects, assessment of the Bidder shall be done on the basis of feedback from Customers. Past performance experience at Tata Power and its Group Companies shall supersede feedback from other Customers.

4. Reservation for MSME

It shall be mandatory to procure at least 20% of the total volume of the procurement from MSME registered in the State of Odisha (however, it shall not apply where goods/services are not available with the MSME), subject to matching L1 discovered prices and meeting technical specifications including quality requirements.

5. Performance Bank Guarantees

Performance Bank Guarantee for MSME registered in the State of Odisha shall be 25% of the value normally prescribed.



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ANNEXURE VIII
GENERAL CONDITIONS OF CONTRACT

Attached: General Conditions of Contract for Service Orders

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ANNEXURE IX

SAFETY POLICY AND SAFETY TERMS AND CONDITIONS

BASCC Document No TPSMS/GSP/CSM/015/REV-08 is attached

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ANNEXURE X
TATA CODE OF CONDUCT

The Owner abides by the Tata Code of Conduct in all its dealing with stake holders and the same shall be binding on the Owner and the Contractor for dealings under this Order/ Contract. A copy of the Tata Code of Conduct is available a tour website:

<https://www.tatapower.com/pdf/aboutus/Tata-Code-of-Conduct.pdf>

The Contractor is requested to bring any concerns regarding this to the notice of our Chief CCG & Engineering e-mail ID: Pourush Garg <Pourush.Garg@tpcentralodisha.com>

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ANNEXURE XI ENVIRONMENT & SUSTAINABILITY POLICY



TP CENTRAL ODISHA
DISTRIBUTION LIMITED
(A Joint Venture of Tata Power and Government of Odisha)



Integrated Management System Policy

Quality, Safety, Occupational Health, Environment

We at TP Central Odisha Distribution Limited are committed to deliver world class service and reliable power through an energised workforce leading to ever increasing satisfaction of its customers, environmental protection and safe and healthy working condition.

This will be achieved by:

- Complying with all the requirements of ISO-9001, ISO-14001 and ISO-45001 management system standards through engaged workforce
- Complying with applicable Legal requirements
- Continually improving Quality, Environment and Occupational Health & Safety Performance
- Ensuring Environmental protection through Prevention of Pollution
- Conservation of Natural Resources
- Creating a work environment which encourages team work, safe work practices, learning and innovation
- Providing safe and healthy conditions that prevents work related injury and illness
- Eliminating hazards and reducing OH&S Risk
- Ensuring participation and consultation of workers

This policy will be made available to interested parties.

Date: 1st June, 2023



Arvind Singh
Chief Executive Officer



CORPORATE SUSTAINABILITY POLICY

At Tata Power, our Sustainability Policy integrates economic progress, social responsibility and environmental concerns with the objective of improving quality of life. We believe in integrating our business values and operations to meet the expectations of our customers, employees, partners, investors, communities and public at large

- We will uphold the values of honesty, partnership and fairness in our relationship with stakeholders
- We shall provide and maintain a clean, healthy and safe working environment for employees, customers, partners and the community
- We will strive to consistently enhance our value proposition to the customers and adhere to our promised standards of service delivery
- We will respect the universal declaration of human rights, International Labour Organization's fundamental conventions on core labour standards and operate as an equal opportunities employer
- We shall encourage and support our partners to adopt responsible business policies, Business Ethics and our Code of Conduct Standards
- We will continue to serve our communities:
 - By implementing sustainable Community Development Programmes including through public/private partnerships in and around our area of operations
 - By constantly protecting ecology, maintaining and renewing bio-diversity and wherever necessary conserving and protecting wild life, particularly endangered species
 - By encouraging our employees to serve communities by volunteering and by sharing their skills and expertise
 - By striving to deploy sustainable technologies and processes in all our operations and use scarce natural resources efficiently in our facilities
 - We will also help communities that are affected by natural calamities or untoward incidence, or that are physically challenged in line with the Tata Group's efforts

The management will commit all the necessary resources required to meet the goals of Corporate Sustainability.

(Praveer Sinha)
CEO & Managing Director

Date: 15th June, 2018

TATA POWER
Lighting up Lives!

